

# KATHLEEN M. PAULIN, CPA

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<b>Work Experience</b>	<b>Clark, Schaefer, Hackett &amp; Co., Cincinnati, OH</b> <span style="float: right;"><b>September 2010—Present</b></span> <i>Audit and Assurance Senior</i> <ul style="list-style-type: none"><li>Developed firm-wide audit training and orientation program for incoming staff and interns</li><li>Consistently rated exceeds expectations on performance evaluations</li><li>Participated in sales calls, audit proposals and client acceptance procedures</li><li>Proactively interacted with key client management to gather information, resolve identified issues and recommend solutions for business and process improvements</li><li>Developed comprehensive understanding of client operations and processes within the financial institution, manufacturing, retail and construction industries</li><li>Prepared engagement budgets while considering fees and project realization for the firm. Strategically scheduled staff and assigned workloads to maximize efficiency.</li><li>Planned and executed financial statement audits and reviews, including timely completion and issuance of audited financial statements and review reports</li></ul>
	<i>Audit and Assurance Staff II</i> <ul style="list-style-type: none"><li>Successfully lead several engagements as the in-charge on the audit team</li><li>Identified misstatements and issues discovered through audit procedures, communicated those issues to the audit supervisor and client management and proposed corrective actions</li><li>Researched audit-related issues utilizing accounting research databases and audit software tools and documented the appropriate conclusion related to the issues</li></ul>
	<b>The Ohio Society of CPAs, Cincinnati, OH</b> <span style="float: right;"><b>August 2009—June 2010</b></span> <i>University of Cincinnati Student Ambassador</i> <ul style="list-style-type: none"><li>Recruited over 350 accounting students to become members of the OSCPA through programs held at the University</li><li>Recruited underclassmen to become accounting majors and explained the potential job opportunities that are available in the career field</li><li>Informed current accounting majors about the requirements for the CPA exam and answered any questions relating to educational requirements</li></ul>
	<b>University of Cincinnati, Cincinnati, OH</b> <span style="float: right;"><b>September 2009 – June 2010</b></span> <i>Academic Tutor for Athletic Department</i> <ul style="list-style-type: none"><li>Tutored athletes across all sports at the University in subjects ranging from mathematics, accounting, quantitative analysis</li><li>All students tutored showed grade improvements after meeting sessions</li></ul>
	<b>Grant Thornton, LLP, Cincinnati, OH</b> <span style="float: right;"><b>January 2008—June 2009</b></span> <i>Audit Intern</i> <ul style="list-style-type: none"><li>Evaluated as being prepared for Staff II level work upon graduation</li><li>Performed numerous areas of year-end audits including employee compensation, operating expenses, inventory, revenue, debt as well as researched accounting issues that arose during various audits</li><li>Worked on several teams and interacted with clients on various accounting issues</li></ul>
<b>Activities</b>	<b>Professional Career and College</b> <ul style="list-style-type: none"><li>Committee Chair for Cincinnati Chapter of OSCPA Young Professionals, 2012 – Present</li><li>OSCPA Young Professional Board, 2012 – Present</li><li>Member of the American Institute of Certified Public Accountants</li><li>Flying Pig Marathon Relay Runner, helped raise over \$5,000 for disabled veterans, 2009</li></ul>
<b>Education</b>	<b>University of Cincinnati, Cincinnati, OH</b> <span style="float: right;"><b>September 2009 – June 2010</b></span> <i>Master of Science in Accounting</i> <ul style="list-style-type: none"><li>Cumulative GPA: 4.0</li></ul>
	<b>University of Cincinnati, Cincinnati, OH</b> <span style="float: right;"><b>September 2005 – September 2009</b></span> <i>Bachelor of Business Administration, Accounting</i> <ul style="list-style-type: none"><li>Cumulative GPA: 3.8; Dean's List each quarter</li><li>Carl H. Lindner Honors-PLUS Program</li><li>University Honors Scholars Program</li><li>Participated in two collaborative courses with Industrial Design and Biomedical Engineering students in order to recreate current products for two publically traded companies</li><li>Studied abroad throughout Europe as part of the Carl H. Lindner Honors-PLUS Program. Developed a comprehensive understanding of the global business environment by meeting with executives of world renowned corporations</li></ul>
<b>Awards and Achievements</b>	<b>College</b> <ul style="list-style-type: none"><li>University Graduate Scholarship</li><li>Carl H. Lindner Honors-PLUS Program; merit-based scholarship which provided full tuition and fees. Awarded to only twenty-five students each year</li><li>Undergraduate Cincinnati Scholar at the University Level</li></ul>